



TO: Director, Personal Income Tax
Director, New Growth Area
Assistant Director, Relationship Management Unit

FROM: Director, Admin and Human Resources

DATE: 10TH December, 2021

Dear Sir

TRAINING ON ANNUAL RETURNS EXERCISE FOR THE YEAR 2022

In preparation for the Annual Returns Exercise on PAYE which will begin January 2022, it is important that we will keep all staff abreast of the list of developments vis-a-vis the modifications done on e-Tax. This is expected to ease our support and our customer service support to all tax payers.

There will be a Zoom meeting for all e-Tax champions, heads of station and relevant stakeholders on Monday 20th December, 2021 at 11 am.

The Log in details are as follows;

Meeting ID: 897 0652 7086

Passcode: 691759

We look forward to your attendance in the training.

Arinola Kola-Daisi
Director Admin and Human Resources